

NRI CERTIFICATE

NRI Certificate will be provided to Indian Passport holders only. A certificate can be provided to OCI card holders as well for educational benefits.

It is mandatory to register the applicant on the eCCSS portal before in-person visit or sending the applications through mail to the Consulate.

Eligibility criteria for availing Educational benefit is mentioned below:-

Criteria for admission of students under NRI quota are as follows:-

- (1) NRIs; or
- (2) Children of NRIs; or
- (3) Wards of NRIs.

'Ward' shall include only a 'minor' who is under the bonafide guardianship of a NRI. Evidence of bonafide guardianship must be produced. An Affidavit to the effect must also be produced.

How to Apply:

1.	Download the Miscellaneous Application form and fill it up carefully. Each applicant is required to fill up a separate Miscellaneous Application Form and affix his/her photograph. A letter detailing the purpose of the requirement for the NRI certificate must be enclosed with the Miscellaneous Application form.
2.	On the basis of the Indian passport held , applicants may submit a list of their entry/exit into/from India to confirm length of total stay in foreign country during a particular financial year (March to April). In case of any doubt, the case will be referred to the concerned agencies in India for clarification, which might delay issuance of NRI certificate. (Entry/Exit List Link)
3.	Applicants with Indian passport may also submit an affidavit/declaration that they have stayed abroad for more than 182 days during a particular financial year (March to April).
4.	Applicants will be issued NRI certificate as per Consulate General of India format only. Applicants must provide a proof that a certificate is required for admission in Indian University under NRI Quota.
5.	Notarized photocopies of first and last pages of Applicant's current valid passport and photocopy of pages having US visas /arrival / departure immigration stamps. Notarized copy of Immigration documents (PR Card, Landing Paper, Work Permit etc.) may be attached.
6.	Notarized photocopy of any of the following documents as proof of residence: US Driving License, Utility Bill, Lease Agreement, State Identity Card or Mortgage Deed.
7.	Photocopies of these documents may be attached with the application. Ensure that photocopies of these documents are legible.
8.	Fee: A non-refundable fee of US\$25.00 (Twenty-Five Only) and an additional fee of US\$2.00 (Two Only) towards Indian Community Welfare Fund (ICWF) per application. The fee should be paid in two separate money orders / cashier's cheques, drawn in the favour of 'Consulate General of India, Chicago'. Cash, personal cheques, debit cards, credit cards or other banking instruments are not accepted. The fee charged is non-refundable.
9.	Processing time: Applying through eCCSS portal only and the processing time 4 to 5 business days from the date of receipt of postal mail at the Consulate subject to submission of all requisite documents by applicants.
10.	Please send in the application enclosing a trackable pre-paid self-addressed return mailing envelope to Consular Section, Consulate General of India, Chicago, 455 North City front Plaza, Suite 850, NBC Tower, Chicago, IL 60611. Incomplete applications will be sent back indicating the requisites to complete those.